



With employment law becoming more complex and changing frequently, it can be difficult keeping up-to-date and ensuring compliance with the legal requirements placed on employers.

RMI HR gives you step-by-step guidance in every aspect of personnel via your PC. You get the facts and forms you need at the click of a mouse and advice on how to use them at the same time. Our HR experts provide one to one advice and can be contacted via Membership Services number.

As a member of the RMI, you can access the online HR documents toolkit by logging into Members area of our websites.

You can click this link to the member log in page, all you need to log in is your member number and post code.

RMI/VBRA Member area

RMI HR covers:

- Recruitment & Selection
- Induction
- Performance Management
- Health & Safety
- Helpline support



The RMI/VBRA Legal Advice team is there to offer guidance and reassurance on a wide range of essential topics, including employment, commercial, contract and consumer law.

Level One – No Cost

- Provision of the web based HR toolkit.
- Provision of the legal helpline number that can provide assistance on HR and commercial law.
- Assistance with drafting documents in relation to HR and commercial law issues.
- Assistance is given by a dedicated team of solicitors/barristers.

Level Two – Preferential Rates

- Pay as you go basis.
- Discounted fixed rate should a case moves into litigation.
- Charges are agreed directly with the member and legal team before any work is carried out.

Conciliation and Arbitration



Received a complaint from a customer and not sure how to handle the situation?

The RMI National Conciliation Service (NCS) can help you reach an amicable resolution, so as to avoid a complaint becoming detrimental to your business and help restore good customer relations.

This key service, available through membership, provides reassurance and peace of mind to both member and their customers.

- Promote your membership to your customers.
- Inform your customers about the benefits of dealing with your business as a member of the RMI.
- Advise your customers of the Conciliation and Arbitration service should need arise.
- Solve your dispute amicably and fairly.

Health and Safety



Health and Safety compliance is vital for all businesses and with the complex nature of vehicle body repair and the risks associated with many of the materials used in the repair process, you need the peace of mind that you are dealing with someone who understands your industry.

The RMI/VBRA's Health Safety service aims to ensure all of its members fully informed regarding the many complex legislative demands and it ensures the safety and protection of you, your staff, your customers and your business at a very cost effective rate.

We provide a structured assessment and monitoring system designed to cater specifically for all sectors of the motor vehicle industry. Our experts can carry out assessments and generate an action plan to help you comply with Health & Safety and environmental legislation.

Once we have set up your system, your dedicated Health & Safety manager will carry out regular and on-going visits to update your documentation, keep you up to date with latest legislation and proactively develop the safety culture within your business.

The Information Download Index found on the VBRA Website contains considerable information on the H & S Legislation that Members are required to comply with.

Technical Support



Delivered by our Bodybuilding Advisors available on either a dedicated telephone 0113 815 6091 or by email Gerry Braddock gerry.braddock@RMIF.co.uk or wvta@vbra.co.uk provides you with access to technical data, technical bulletins and the opportunity to discuss technical problems and solutions with our specialist advisors.

- Benefit from talking directly with a technical specialist who has significant experience.
- Detailed technical bulletins online, offering solutions to common technical and regulation problems.
- Benefit from the considerable library of technical data which is up-dated and added to on a regular basis.

Technical Training



The requirement for technical training in Commercial Vehicle Bodybuilding and Repair, is taking a greater importance as the technologies of both the base vehicles and the bodywork advances.

Acting on Members behalf, VBRA Commercial are seeking to establish the availability of technical training from both the base vehicle manufacturers (OEMs) and the many technical suppliers to the industry and details of these are now available on the VBRA website under the heading "Training".

Not only is it important to follow this invaluable OEM training, but there is also the requirement for other matters principally in Health and Safety i.e. abrasive wheels, welding, LOLER inspection of tail lifts etc, and these again can be found under "Training" section on the website.

Any member wishing to access any of these should contact Gerry Braddock on gerry.braddock@RMIF.co.uk